



**RETURN THIS FORM TO**  
 OAKWIND HOA – ARC Committee, c/o All-in-One Community Mgmt  
 5200 Dallas Highway, Suite 200 #266, Powder Springs, GA 30127  
 Tel: 678-363-6479 / FAX: 678-363-6481  
[modifications@allinonemgmt.com](mailto:modifications@allinonemgmt.com) [www.allinonemgmt.com](http://www.allinonemgmt.com)

## OAKWIND ARC MODIFICATION REQUEST FORM

PROPERTY ADDRESS: \_\_\_\_\_

DATE: \_\_\_\_\_ DAYTIME PHONE: \_\_\_\_\_

NAME: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

*Permission is hereby granted for members of the ARC and appropriate Oakwind HOA reps to distribute and discuss your application with your neighbors and to enter the property to make reasonable observations and inspections of the modifications and completed project. I have discussed the modification with my neighbors who border my property and other neighbors who may be directly impacted by the proposed modification.*

OWNER SIGNATURE: \_\_\_\_\_

### MODIFICATION(S) REQUESTED

Check appropriate box – Provide as much detail in the form of sketches, samples, photos, etc.

<b>FENCE(S)</b> Specify materials, style & attach sketch on plat – fence company provides this in proposal	<b>ROOF REPLACEMENT</b> Manufacturer, type & color – Provide sample if possible
<b>LANDSCAPING</b> Specify materials & attach sketch	<b>SCREENING</b> Specify material, style & include drawing of elevations
<b>POOL(S) &amp; SPA(S)</b> Attach plan specs and include list of all exterior finishes	<b>SCULPTURES/LAWN DECORATIONS</b> Provide complete description, location & photo/picture
<b>RECREATIONAL EQUIPMENT</b> Specify type (play set, trampoline, basketball goal, etc.) & attach sketch or picture with specific location & description	<b>STRUCTURE ADDITION</b> Provide 2 sets of plan drawings with elevations and include list of materials to be used
<b>REPAINTING</b> Paint Mfg. & Color(s) - Provide paint samples & specify areas (body, trim, metal roof, etc.)	<b>STRUCTURE MODIFICATION</b> Provide 2 sets of plan drawings with elevations and include list of materials to be used
<b>OTHER</b> Include detailed description and plans if applicable	<b>TREE REMOVAL</b> Provide sketch of your house with respect to property lines with location of proposed tree removal & type of tree(s)

### MODIFICATION(S) DESCRIPTION IN DETAIL

(Attach additional information as necessary)

#### FOR ARCHITECTURAL REVIEW COMMITTEE (ARC) ONLY

Date Received:	<input type="checkbox"/> In Person <input type="checkbox"/> By Mail
Date Reviewed:	
ARC Reviewer(s):	
Date Responded:	
<input type="checkbox"/> APPROVED <input type="checkbox"/> CONDITIONAL APPROVAL ** <input type="checkbox"/> DISAPPROVED **	
**Explanation:	

NOTE: Please allow up to thirty (30) days after submission to the ARC in writing. Only one request per ARC form will be accepted.

*Remember to submit color samples, drawings, sketches or site plans as applicable.* FOR YOUR PROTECTION: Inquire with your City, County, and/or any other applicable government agency regarding required permits before starting any work on your property involving new construction, alterations, or additions (etc).

APPROVAL OF ANY STRUCTURE OF ARCHITECTURAL CHANGE BY THE ARC IS IN NO WAY A CERTIFICATION THAT THE STRUCTURE FOR ARCHITECTURAL CHANGE HAS BEEN BUILT IN ACCORDANCE WITH GOVERNMENTAL RULE OR REGULATION OR THAT THE STRUCTURE COMPLIES WITH SOUND BUILDING PRACTICE OR DESIGN.

NOTE: Improvement work may not commence without written approval of the Oakwind HOA – A fine of \$200 can be assessed for any unauthorized changes. Unauthorized improvements are subject to fining and/or removal at the expense of the homeowner.