

# Oakwind HOA

Minutes of Meeting

Meeting Number: 2019-11-09



<b>Purpose of Meeting:</b>	Quarterly BoD Meeting				
<b>Date:</b>	11-09-2019	<b>Start Time:</b>	10:45	<b>End Time:</b>	12:05

<b>Attendees:</b>	Greg Dougherty, Jennifer Carter, Brian Bohanon
<b>Prepared by:</b>	Brian Bohanon
<b>Agenda:</b>	<ul style="list-style-type: none"><li>• Meeting open</li><li>• Welcome Jennifer to Board as Treasurer</li><li>• System/account access for Jennifer</li><li>• Motion from Treasurer for a collection (late assessments) policy to be established<ul style="list-style-type: none"><li>○ Second by Secretary</li></ul></li><li>• Decision on annual meeting date and notice to homeowners – meeting date 12/17/2019</li><li>• Motion by Secretary to move forward on open 2019 reserve item to install drywall in pool pumphouse<ul style="list-style-type: none"><li>○ Second by President</li></ul></li><li>• Review of 2019 budget and actuals to date</li><li>• Review and discussion of 2020 budget<ul style="list-style-type: none"><li>○ Amenities monitor included in 2020 budget</li></ul></li><li>• Discussion of rotating amenities keys each year</li></ul>